

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
JANUARY 8, 2020

Kelly called the meeting to order at 4:33 PM. Moved to approve the agenda, motion passed. Board members present: Kelly Murdersbach, Teresa Espinoza, and Ted Dilworth. Shambry Emero attended from the library. Guest present: Diane Brumley

CONSENT AGENDA

Kelly moved to approve the Consent Agenda, motion passed.

FINANCIAL REPORT

Library received a reimbursement from the state of \$243.38 to cover internet costs.

REMARKS FROM CITY LIAISON

Tammy Jones joined meeting at 5:05 PM, discussed Beet Drop and upcoming events at the Wilson Theatre. Tammy excused herself at 5:27PM.

PUBLIC COMMENT

None

FRIENDS OF THE LIBRARY

None

COMMITTEE REPORT

None

LIBRARY DIRECTOR'S REPORT

Library numbers are down due to weather & holidays.

40 in attendance for Santa's visit on December 5th.

Susy gave her two weeks' notice. Job has been posted on website, Facebook, and Indeed.com.

UNFINISHED BUSINESS

1. There was discussion on potential candidates for Board of Trustees. – ACTION ITEM-Ted moved to approve the appointment of Diane Brumley to the Library Board, motion passed.
2. There was a discussion on possible approval of updated costs for auto-renewal setup- ACTION ITEM- Teresa moved to approve renewal, motion passed.

NEW BUSINESS

1. Election of officers-ACTION ITEM- Teresa Espinoza appointed Chair; Ted Dilworth appointed Vice Chair; Kelly Murdersbach appointed Secretary.
2. Committee appointments- ACTION ITEM- Teresa will sign on library CD. Jolene will continue on the Finance committee with Ted as backup.

3. Review of circulation policy- Shambry will update verbiage in Circulation Policy and Information Sheet.
4. Review and possible approval of Computer and Internet Usage Policy- ACTION ITEM-Shambry added the use of headphones to policy. Kelly moved to approve change, motion passed.
5. Discussion and possible approval to purchase cabinet for Youth Room- ACTION ITEM- Kelly moved to approve, motion passed.
6. Discussion and possible approval of contract with Personnel Plus-ACTION ITEM- Ted moved to approve contract, motion passed.

EXECUTIVE SESSION

At 5:45 PM the Board moved into Executive Session: Pursuant to Idaho Code 74-206 with all members voting yes. Members present were Kelly, Teresa, and Ted.

(1)(b) Evaluation, dismissal or disciplining of, or to hear complaints against employees.

The Board came out of Executive Session at 6:00 PM.

Meeting adjourned at 6:00 PM. The next regular meeting will be held Wednesday, February 12th, 2020 at 4:30PM.

Respectfully Submitted,

Teresa Espinoza