

DEMARY MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETINGS  
SEPTEMBER 9, 2020

No changes were made to the agenda.

Teresa called the meeting to order at 5:02 PM. Ted made a motion to approve the agenda. Motion passed. Board members present: Jolene Hunsaker, Kelly Mudersbach, Teresa Espinoza, and Ted Dilworth. Diane Brumley was excused. Shambry Emero attended from the library, Tammy Jones attended from the City of Rupert and Sharon Kimber attended from the Friends of the Library (left at 5:12).

CONSENT AGENDA

Kelly moved to approve the Consent Agenda; motion passed.

FINANCIAL REPORT

Received a small tax payment. With one month left in the fiscal year, the library is approximately \$47,000 in the black (and one month's expenses run about \$21,000).

REMARKS FROM CITY LIAISON

The City Council meeting (09/08) was one of the shortest they have had. St Nicolas will be having their annual fundraiser on 09/26 (an outside event).

PUBLIC COMMENT

None

FRIENDS OF THE LIBRARY

Made some money at the Fair and through book sales. Members are attending training to learn to sell books through Amazon.

COMMITTEE REPORTS

None

LIBRARY DIRECTOR'S REPORT

August was a slower month for checkouts, which is normal. Patron counts are increasing, and the computer lab is seeing more use. Also, e-book checkouts went up to 133 and Shambry will continue displays and additional marketing. Usually there are no STEM programs in August, but this year there are five weeks of "bonus" activities (three in August and two in September). Shambry applied for the Community Connect grant through the ALA which would provide five hotspots and \$2000 for financial literacy programming. She also applied for a grant through the Idaho Commissions for Libraries which would provide new networking equipment, as well as indoor/outdoor wireless access points. She is planning to apply for the Mobile Beacon Wi-Fly Digital Inclusion Grant which would provide 25 laptops and 25 hotspots with service for the duration of the pilot program.

#### UNFINISHED BUSINESS

1. Review and possible approval of Mobile Hotspot Policy: Kelly made a motion to approve the policy with a name change from Jerome. Motion passed. Also, Teresa made a motion to purchase five mobile hotspots from T-Mobile at an estimated cost of \$1800.00 per year, motion passed.

#### NEW BUSINESS

1. Discussion and possible approval of laptop purchase. Shambry needs a more portable laptop. The purchase price will not exceed \$1200.00 and her old laptop will be used in the library. Ted made a motion to purchase a new laptop, motion passed.
2. Discussion on possible change of service hours. Currently the library is open on Saturdays from 11-3, and weekdays 11-7. As the library has not been open on Saturdays since closed due to Covid, would like to change hours to 10-7 on weekdays, and close on Saturdays. Teresa made a motion to approve new hours, motion passed.

Meeting adjourned at 5:50 PM. The next regular meeting will be held Wednesday, October 14, 2020 at 5:00 PM

Respectfully submitted,

Kelly Mudersbach  
Secretary