

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETINGS
DECEMBER 9, 2020

No changes were made to the agenda.

Ted called the meeting to order at 5:03 PM. Diane made a motion to approve the agenda. Motion passed. Board members present: Jolene Hunsaker, Kelly Mudersbach, Ted Dilworth and Diane Brumley. Teresa Espinoza was excused. Shambry Emero attended from the library, Sharon Kimber (left at 5:20) attended from Friends of the Library, and Tammy Jones (left at 5:36) attended from the City of Rupert.

CONSENT AGENDA

Kelly moved to approve the Consent Agenda excluding the minutes from 12/03/2020 Special Meeting; motion passed.

FINANCIAL REPORT

Entire e-book budget paid as deposit and it is then easier to track by Shambry.

REMARKS FROM CITY LIAISON

Tammy reported that the New Year's Eve Beet Drop was okayed to happen and that there is an opening for a City Council position.

PUBLIC COMMENT

None

FRIENDS OF THE LIBRARY

Sharon reported that the Friends did not meet in December but would meet in January when they will elect officers. They will need to adjust their financials to move Library funds to operating funds.

COMMITTEE REPORTS

None

LIBRARY DIRECTOR'S REPORT

Checkouts for hotspots has doubled in the past month, and at least two of the five have been out at any given time. The daily average of checkouts is up from last month, and compared to November 2019. However, the number of daily patrons is still about half of average. eBook and eAudio checkouts were up significantly. As Stage 2 of reopening plan has restricted in-person programs the focus is on Take and Make Projects. Storytime kits should be available for checkout in early January. Work is also beginning on STEM kits for checkout.

UNFINISHED BUSINESS

1. Discussion on potential candidates for trustee opening – still looking. If candidate found will consider special meeting.

2. Discussion on school partnership for OverDrive – Nothing from the school district but Shambry spoke to a teacher who will pursue from her end.

NEW BUSINESS

1. Discussion and possible approval of maximum fine cap. We will cap fines at \$15 on overdue items per family. Ted made a motion to approve – motion passed.
2. Discussion and possible approval of new hire for Children's Librarian – after discussion it was decided to hire a children's librarian for 29 hours per week at \$10/hour and to hire an assistant for 8-12 hours per week at \$9/hour. This is within our budget due to vacancies. Diane made a motion to approve – motion passed.
3. Discussion and possible approval of employee raises – Ted made a motion to approve \$.25 per hour increases for all employees – motion passed.

Meeting adjourned at 5:54 PM. The next regular meeting will be held Wednesday, January 13, 2021 at 5:00 PM

Respectfully submitted,

Kelly Mudersbach
Secretary