

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETINGS
JANUARY 13, 2021

No changes were made to the agenda.

Teresa called the meeting to order at 5:04 PM. Kelly made a motion to approve the agenda. Motion passed. Board members present: Jolene Hunsaker, Kelly Mudersbach, Ted Dilworth, Teresa Espinoza, and Diane Brumley. Shambry Emero attended from the library, Sharon Kimber attended from Friends of the Library, and Tammy Jones attended from the City of Rupert. Also, prospective board member Ridge Lee attended.

CONSENT AGENDA

Teresa moved to approve the Consent Agenda. Motion passed.

FINANCIAL REPORT

Received over \$13,000 in sales tax and a small property tax payment – expect large property tax payment in February. The US Bank bill not received in time so there will be two payments next month.

REMARKS FROM CITY LIAISON

Tammy reported that there were 8 candidates of the open City Council position. Kelly Anthon is in Boise for the legislative session for next 3 months.

PUBLIC COMMENT

None

FRIENDS OF THE LIBRARY

Sharon reported that the Friends elected new officers and raised their dues from \$10 to \$25. Friends are providing bags for book club kits.

COMMITTEE REPORTS

None

LIBRARY DIRECTOR'S REPORT

As expected, December had lower average daily checkouts and patron visits. Should pick up in January. 23 board games were added to the collection and had 12 checkouts. There were 9 checkouts for hotspots. Virtual Storytime (via Zoom) will resume on January 13, 2021. Make It will continue with a take-and-make format. No Storytime or After School make-and-take was offered in December to 45 books were given to children and teens during the week of Christmas. Alexis gave notice and two candidates were interviewed for the Teen Librarian position. On January 18th, Ramsey's Heating and Electric will be switching on of the lighting to LED bulbs.

UNFINISHED BUSINESS

1. Discussion on potential candidates for trustee opening: Ridge Lee attended with an interest in joining the Board. After discussion, Kelly made a motion to appoint Ridge to a 5-year term. Motion passed.

NEW BUSINESS

1. Election of Officers: Diane will be president, Ted will be vice-president, Ridge will be secretary
2. Committee Appointments: Teresa will be the bills committee
3. Review of emergency procedures – Diane made a motion to approve the procedures. Motion passed.
4. Review and possible approval of updated Circulation Policy: Diane made a motion to approve. Motion passed.
5. Teen Librarian – Shambry proposed hiring a candidate at \$10/hour at 29 hours per week. She will do background check and, if all works out, make an offer. Kelly made a motion to approve. Motion passed.

Meeting adjourned at 6:09 PM. The next regular meeting will be held Wednesday February 10 2021 at 5:00 PM

Respectfully submitted,

Kelly Mudersbach
Secretary