

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETINGS
MAY 12, 2021

No changes were made to the agenda.

Ted called the meeting to order at 5:08 PM. Teresa made a motion to approve the agenda. Motion passed. Board members present: Kelly Mudersbach, Ted Dilworth, and Teresa Espinoza. Shambry Emero attended from the library and Lorraine Apple attended from Friends of the Library. Diane Brumley and Ridge Lee were excused.

CONSENT AGENDA

Kelly moved to approve the Consent Agenda. Motion passed.

FINANCIAL REPORT

A \$1000 grant was received for the Make It Program, and a small tax payment was received. Ramsey's Electric replaced the lighting in the Library. However, due to a miscommunication, additional work was done not quoted on the verbal quote. As a result, the entire cost was approximately \$2000 more than anticipated. Fortunately, there is room in the budget to absorb this added expense. Shambry is beginning work on the next year's budget.

REMARKS FROM CITY LIAISON

Shambry reported that Operation Facelift is upcoming and that the July 4 festivities are slated to go forward as planned. Also, the boats for the annual regatta will be on display.

PUBLIC COMMENT

Lorraine Apple suggested that the bushes around the Library be trimmed.

FRIENDS OF THE LIBRARY

Lorraine reported that the Friends are still working on the MOU, and that they had successful Saturday sales.

COMMITTEE REPORTS

None

LIBRARY DIRECTOR'S REPORT

Patron visits were down slightly for the month, but computer usage and checkouts remained steady. There have been improvements and we are moving toward pre-COVID levels. Storytime has begun to see increased attendance with the numbers more than quadrupling over the prior month. Glowing feedback has been received from parents about Lindsey. Summer reading will begin June 3 in both Neptune and Lincoln Parks. Summer STEM will begin June 7. Kindergarten registration was held on April 13th, and a total of 109 families received free books and kindergarten readiness information. Trustee Connections will be held June 18, and will center on strategic planning.

UNFINISHED BUSINESS

1. Discussion on Memorandum of Understanding with the Friends of the DeMary Memorial Library – Tabled

NEW BUSINESS

1. Discussion and potential approval of revised circulation policy – Revision for high demand items to have a two-day waiting period after check in before they can be borrowed again by the same individual or household. Demand determined at the discretion of library staff. Kelly made a motion to approve. Motion passed.
2. Discussion and possible approval of change to maximum fines - \$10 maximum. Ted made a motion to approve. Motion passed.

Meeting adjourned at 5:33 PM. The next regular meeting will be held Wednesday June 9, 2021 at 5:00 PM

Respectfully submitted,

Kelly Mudersbach
Secretary