

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES – APRIL 13, 2022

- No changes to the Agenda
- Ted called the meeting to order at 5:01 PM
- Teresa made a motion to approve the agenda. Motion passed.
- Attendance:
 - Board members in attendance: Ted Dilworth, Ridge Lee, Teresa Espinoza, Elizabeth Burr-Jones, Diane Brumley
 - Library: Shambry Emero
 - Friends of the Library: None
 - Other: None
- CONSENT AGENDA
 - Elizabeth made motion to approve the consent agenda. Motion passed
- FINANCIAL REPORT
 - Shambry reported a small tax disbursement was received. The cost of servicing the furnace was more than expected. Grant budget is \$10K, in anticipation of receiving more grants than the \$3K already received for the Libraries Transforming Communities grant.
- CITY LIAISON
 - No report
- FRIENDS OF THE LIBRARY
 - In Kitty's absence, Shambry reported it is the 20th anniversary of the Friends of the Library. A May 21 Open House is scheduled to celebrate. A June fundraiser will be organized, format is silent auction. Moneys raised will go toward new shelving for the middle section of the library.
- PUBLIC REPORT
 - None
- COMMITTEE REPORTS
 - NONE
- DIRECTORS REPORT
 - Shambry reported patron and computer usage is up. A cooking kit and ukulele kit has been added for teens. Friends of the Library donated \$400 to purchase 50 books for the collection and giveaways. Friends also purchased 100 backpacks for the Summer Reading Program. The library also received a \$500 grant for the Summer STEM program. The hiring

process has begun to replace Christina, the Youth Programming Assistant, who is leaving the end of May.

- UNFINISHED BUSINESS

- The Board suggested needs for the 2023 Budget. Shambry will get pricing on the following items (Including investigating Prison Industries as a resource):
 - Furnace Maintenance
 - Window coverings for the DeMary Room
 - Door Counter
 - Replace door to DeMary Room
 - New shelving around the check-in counter
 - Window tinting/covering in Youth Room to protect books from sun damage
 - Office organizational needs
- ICCU CD: Three year term not an option, so Shambry, Ted, and Leslie (city financial officer) signed to renew the cd at a 2 year term.
 - Teresa made a motion to affirm the decision to sign the 2 year cd with the signers as named. Motion passed.

- NEW BUSINESS

- Board reviewed the Collection Development Policy after a parent brought concerns over a book in the Children's Section. Elizabeth made a motion to approve the existing policy. Motion passed.

- ADJOURNMENT: 6:03 PM

- NEXT BOARD MEETING: THURSDAY MAY 12, 2022 5:00 PM

Respectfully Submitted,
Diane Brumley