

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES – MAY 12, 2022

- No changes to the Agenda
- Ted called the meeting to order at 5:06 PM
- Diane made a motion to approve the agenda. Motion passed.
- Attendance:
 - Board members in attendance: Ted Dilworth, Diane Brumley, Elizabeth Burr Jones
 - Library: Shambry Emero
 - Friends of the Library: Kitty Haux
 - Other: None
- CONSENT AGENDA
 - Diane made motion to approve the consent agenda. Motion passed
- FINANCIAL REPORT
 - Tax revenue of approximately \$1900 received.
 - Total yearly revenue projected to be on target
- CITY LIAISON
 - Shambry reported that Oneida Street construction would start. It is under the direction of Idaho Department of Transportation
 - Rupert 4th of July Celebration will be June 30 – July 4th.
- FRIENDS OF THE LIBRARY
 - Kitty reported that sales have been down for almost 2 months. Donations remain high.
 - Friends requested a table during the 4th of July celebration to promote the bookstore and the Friends of the Library organization
 - The 20th anniversary of the Friends will be celebrated May 21 at the store with refreshments and \$3.00/bag book sale.
 - A fundraiser is planned for June 16th. It will be a silent auction held at the Library.
 - Robert Vazquez is retiring from the president's position due to health issues. He will be replaced by current publicity chair, Tonya van Tassel.
- PUBLIC REPORT - None
- COMMITTEE REPORTS - None

- DIRECTORS REPORT
 - Checkout, patron visits and computer use was up this moth. However, computer use is still much lower than pre-COVID usage.
 - April was the last month for programs until school resumes in the fall.
 - Final Story time has 36 attendees.
 - Elaine's effort to get attendees at Teen Club was successful.
 - Tables were set up for kindergarten registration at 3 elementary schools: Rupert, Paul, and Acequia. The Burley library serves Heyburn School.
 - A local daycare center came for a special story time.
 - Rupert Senior Center requested books for a small library in their building. The library is looking to provide them with surplus/donated books. Elizabeth reported that the new local judge might like a connection to/assistance in the library to help youth in his court complete a reading assignment.
 - The library is considering hiring an autistic person to perform some of Christine's duties when she leaves. Elaine will continue to plan the youth events.

- UNFINISHED BUSINESS
 - Budget Proposal Items
 - Door counter will cost approximately \$2700
 - Kelly Anthon from the city supports a storage shed on the library property if the library pays for it. Shambry will contact Minico High School about building one.
 - It has not been determined what type of window coverings to install in the DeMary Room to replace the curtains. It was suggested to remove existing curtains and use the summer months to determine the best coverings for the windows.

- NEW BUSINESS
 - Diane made a motion to approve the revised Circulation Policy. Motion passed
 - Ted made a motion to approve the Services and Equipment Availability policy. Motion passed

- ADJOURNAMENT: 5:56 PM

- NEXT BOARD MEETING: **JULY 13** 5:00 PM