

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES – March 8, 2023

- No changes to the Agenda
- Teresa called the meeting to order at 5:30 PM
- A motion was made to approve the agenda. Motion passed.
- Attendance:
 - Board members in attendance: Teresa Espinoza, Diane Brumley, Ridge Lee, Elizabeth Burr Jones
 - Library: Shambry Emero
 - Friends of the Library: None
 - City Liaison: Tammy Jones
 - Other: None
- CONSENT AGENDA
 - A motion was motion to approve the consent agenda. Motion passed
- FINANCIAL REPORT:
 - Minimal revenue for the month from memberships and library collections
 - Purchases for books and videos, along with maintenance and general supplies made up the expenses.
- CITY LIAISON:
 - Tammy informed the group on the railway exchange construction happening outside of Rupert. This should alleviate holdups at the roads entering downtown Rupert.
- Public Comment: None
- FRIENDS OF THE LIBRARY: None
- COMMITTEE REPORTS: None
 - The Library District Committee met to discuss publicizing library programs and offerings first, followed by the idea of a district
- DIRECTOR'S REPORT:
 - February 2023 continued the trend of past Februarys of being a slow month for checkouts.
 - Dr. Seuss Day events had higher attendance than last year.
 - Library participated in Rupert Elementary's Science Night.
 - Letter of Intent was submitted to the Facilities Improvement Grant through Idaho Commission for Libraries (ICfL).

- Upper blinds installed in DeMary Room
- \$726 in free books earned through this year's Book Fair
- UNFINISHED BUSINESS: None
- NEW BUSINESS
 - Computer and Internet Usage Policy was reviewed (an annual requirement.) No changes made to policy. Motion made to approve policy. Motion passed.
- ADJOURNMENT: 6:10 PM
- NEXT BOARD MEETING: Wednesday, April 12, 2023 at 5:30 PM

Respectfully Submitted,
Diane Brumley
Secretary