

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES – April 12, 2023

- No changes to the Agenda
- Teresa called the meeting to order at 5:38 PM
- Diane made a motion to approve the agenda. Motion passed.
- Attendance:
 - Board members in attendance: Teresa Espinoza, Diane Brumley, Kelly Mudersbach
 - Library: Shambry Emero
 - Friends of the Library: None
 - City Liaison: Tammy Jones
 - Other: None
- CONSENT AGENDA
 - Kelly made motion to approve the consent agenda. Motion passed
- FINANCIAL REPORT:
 - New door was purchased and installed for DeMary Room.
 - Shambry is considering budgeting for new shelving in the main library area next year.
- CITY LIAISON:
 - Council is starting a Mayor-Youth Council in conjunction with Heyburn and Paul. It will be open to high school age youth and include attending the Idaho City meeting in Boise, reporting at council meetings on items of interest to the youth, and learning about the city government. Program officially starts September 1.
 - Another carwash coming to Rupert.
- Public Comment: None
- FRIENDS OF THE LIBRARY:
 - Shambry reported the store was slow, but had new customers. The Friends are planning a silent auction for June.
- COMMITTEE REPORTS:
 - Library District: Shambry reported that Doug Jones, Kelly Mudersbach, and herself met with Burley Library to form a game plan, although the initiative will be voted on separately. Plan is to market the libraries first and then propose the levy for the May 2024 ballot.

- DIRECTOR'S REPORT:
 - o Attendance and usage was lower than anticipated, probably impacted by Spring Break and maintenance in the building.
 - o Computer use was slightly up
 - o 190 books were given away at Rupert Elementary's Family Literacy Night.
 - o Painting in front end is complete and new door installed on DeMary Room. Looking at options to put up in place of the decorative book shelf.

- UNFINISHED BUSINESS: None

- NEW BUSINESS
 - o Diane made a motion to surplus the old DeMary room door. Motion passed.
 - o Library Strategies will be here in May to meet with patrons, employees, and the Library Board. They will also meet with focus groups to formulate the strategic plan.
 - o Teresa made a motion to approve the adoption of fine free policy
 - o Kelly made a motion to accept the new circulation policy with the changes discussed. Major item of the new policy is the elimination fines on all materials except hotspots.

- ADJOURNAMENT: 6:31 PM

- NEXT BOARD MEETING: Wednesday, May 10, 2023, at 5:00 PM*
 - o Time is changed to allow time to meet with Library Strategies.

Respectfully Submitted,
Diane Brumley
Secretary